



**VOCATIONAL INTEREST QUESTIONNAIRE
CAREER GUIDANCE PROGRAM**

**INTEREST PROFILE
AND
SPECIFIC
JOB RECOMMENDATIONS**

Prepared for

JOHN A SAMPLE

by

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Find a Career Path

www.findacareerpath.com.au
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HOW TO USE THIS REPORT

Follow the steps below to understand the information in this report:

1. On page 3 is the **PROFILE** of your interests or likings. The area that you liked most is at the top and the areas that you least liked are at the bottom.
2. On the pages following your profile (page 4), you can read a **DESCRIPTION** of the interest areas you liked most (these are the same categories as given in the 'Job Guide') down to those you liked least.
3. The 'Job Guide' is a comprehensive, alphabetical list of careers that gives detailed descriptions of each job, the personal requirements needed, the education and training necessary, the employment opportunities and where further information can be acquired. The Internet address for the 'Job Guide' is:
<http://jobguide.detya.gov.au>

Alternatively, a hard copy of the 'Job Guide' can be purchased from some selected newsagencies or from Hobsons Press phone 1800 682 133 (Australian customers) or +61 3 9627 4896 (International customers) or email info@hobsons.com.au
4. Note that the Job Skills and Tasks as well as the Careers that have been outlined for you are divided into what is termed "Professional" and "Skilled". These are explained in full on Page 5.
5. Going a step further, a list of **JOB SKILLS AND TASKS** has been generated from your highest Interest areas. These were the statements in the questionnaire itself that you rated as 'Very Appealing' or 'Liked'. They give you a direct indication of the kinds of job activities that appeal to you.
6. Going still further, a list of **JOBS** has also been generated that you might like to consider. These jobs relate to the statements in the questionnaire itself that you rated as 'Very Appealing' or 'Liked'. Of course, these are only a guide and you should research other kinds of jobs in these Interest areas from the 'Job Guide' on the Internet.
7. Work through the '**CAREER ACTION PLAN**' and begin to fill in the necessary steps to focus on your possible career path including your subject choices for later secondary school years or post-secondary, vocational or tertiary courses.

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The author denies any liability for the incidental or consequential damages resulting from the use of the information in this report. This report is designed to assist with the generating and exploring various career options. It does not make decisions for the individual, but provides a range of options to be considered. No responsibility is accepted for any liabilities resulting from the actions of any parties involved.

YOUR INTEREST PROFILE

Listed below are the Interest Categories.

The areas you liked most are at the top of the page and the areas that you liked least are at the bottom of the page.

A description of these categories is given on the next page.

Interest Category	Score	
Persuading or Service	36	████████████████████
Helping or Advising	21	████████████
Creative or Artistic	19	██████████
Organising or Clerical	13	██████
Nature or Recreation	5	██
Analytic or Scientific	4	█
Practical or Mechanical	1	█

INTEREST CATEGORIES DESCRIBED

Presented in order of the areas that you liked most down to those that you liked least.

Persuading or Service

These jobs involve working with people, to sell to, influence, motivate, negotiate with, or serve them. These jobs might involve discussing issues and perhaps trying to influence people's behaviour or ideas. Activities include selling, promoting or providing goods or services, bargaining, or presenting a point of view. Typically, people in these jobs need to have good reasoning and listening skills and present well to people.

Helping or Advising

These jobs involve working with people, to help, inform, teach or treat them. Activities include discussing personal issues, listening to people's problems, and providing advice, instruction, information or treatment to meet their needs such as personal, medical, financial. These careers could be in community welfare, education, health care, medical, research or information services.

Creative or Artistic

These jobs involve working with ideas, to creatively express, present or perform them. An appreciation of design, style, form, beauty or related concepts used to develop or interpret an idea are important. Activities can include writing, painting, singing, dancing, decorating, designing and performing. People who are high in this interest area may also be creative in a more general way i.e., by thinking of different ways to look at or solve a problem. There may also be a range of jobs closely related to the Arts, in administration, marketing, promotion, and public relations which require artistic or creative appreciation, but not so much of the hands-on work.

Organising or Clerical

These jobs involve working with data, numbers, formulae and statistics, to order, process, or retrieve facts and figures, or to develop or administer policies or procedures. Activities include organising, using or updating information, such as files or accounts, developing or following procedures or systems, as well as the planning, budgeting, and staffing of an organisation including the supervision of office activities, company programs and other workers.

Nature or Recreation

These jobs involve working with things in the natural world, such as construction, handling animals, raising crops or livestock, or sport. Activities include growing and caring for living things, or an involvement with sport, leisure or the environment. This may involve working in the open and moving about mainly outdoors, often reporting back to a central location such as a depot, office or station. Some of the industries offering outdoor work are building and construction, agriculture, mining, transport, and defense and security.

Analytic or Scientific

These jobs involve working with ideas to investigate or seek solutions to scientific, technical, medical, social or other issues. Activities include observing, researching, analysing and interpreting results. This work often includes research and experiments. Often this requires patience and perseverance, particularly for long term or complicated experiments and observations. The ability to develop theories, apply logic and explore abstract ideas in a specialist area of knowledge is important.

Practical or Mechanical

These jobs involve working with things, using the hands, or special tools, machines or equipment to design, make, fix, install or adjust. These jobs could involve working with technical manuals, blueprints, or plans, and increasingly, computers are used as an aid to design, manufacture or monitor. Activities include doing practical and physical tasks, and may require an understanding of how equipment or machinery works.

WHAT DO "PROFESSIONAL" AND "SKILLED" MEAN?

The Vocational Interest profile consists of separate interest groups (eg. Creative or Artistic, Organising or Clerical, Analytic or Scientific, etc.). Each of these interest groups however, has been further sorted into what has been termed 'Professional' jobs and 'Skilled' jobs which are shown as sub-headings on the next few pages and shown in brackets for your "Personal Job Recommendations".

'Professional' and 'Skilled' as described below relate to the educational level required to gain entry into the jobs.

'PROFESSIONAL POSITIONS' (Levels 3 & 4 in the 'Job Guide')

LEVEL 4

Occupations that require either three years or more full-time study (or the part-time equivalent) following the successful completion of secondary education usually undertaken at University (eg., **degree**) or other recognised training or work experience. Examples are industrial designers, lawyers, engineers and dentists.

LEVEL 3

Occupations that generally require the successful completion of secondary education, plus two years of full-time study (or part-time equivalent) of a vocational nature (eg., **diploma or advanced diploma**), often undertaken at a vocational college or a registered training organisation such as TAFE. Examples are interior decorators, library technicians and engineering technicians.

'SKILLED POSITIONS' (Levels 1 & 2 in the 'Job Guide')

LEVEL 2

Occupations that usually require the successful completion of at least Year 11 in secondary education, if not higher, and part-time study or on-the-job training (eg., **Certificate II, III or IV**) rather than more full-time study, usually through a vocational college or private college or institute. Examples include most trade occupations with apprenticeships or traineeships now called New Apprenticeships (eg., boilermakers, hairdressers, carpenters), and certain clerical jobs (eg., accounts clerks, transport clerks).

LEVEL 1

Occupations that generally require no specific educational level for entry and where practical expertise including **on-the-job training** may often be more important than academic achievement. Examples include car rental officer, delivery driver, railway station assistant and builder's labourer.

YOUR PREFERRED JOB SKILLS AND TASKS

Examination of your interest profile shows some areas that you are attracted towards and others in which you are not interested.

Listed below however are the job activities that you favoured in your highest interest areas. These job activities are divided into "professional" tasks and activities versus "skilled" tasks and activities (see previous page for a definition of professional and skilled).

The area with the highest interest score is: **PERSUADING OR SERVICE**

Statements in this interest area that you found VERY APPEALING

PROFESSIONAL

- Plan, design and write works for publication
- Write for publicity promotions and organise a publicity campaign
- Write and edit news reports, articles or documentaries
- Promote good health, lifestyles, hygiene and environmental practices

SKILLED

- Compose written material to advertise products or services

Statements in this interest area that you LIKED

PROFESSIONAL

- Market a product or service and supply goods to customers at the right time and places
- Meet with clients and plan the best way in which to promote their products to people
- Provide services for staff recruitment, employment and welfare of staff
- Conduct music and chat programs, read commercials and make community announcements

SKILLED

- Advise customers on the services provided in a theatre or restaurant
- Liaise in the running of functions, conferences, conventions or special events
- Consult with clients to plan hotel and travel arrangements
- Provide tours, promote tourism and provide information on accommodation and places to visit
- Show sympathy and compassion to families and make funeral arrangements

The area with the second highest interest score is: **HELPING OR ADVISING**

Statements in this interest area that you found VERY APPEALING

PROFESSIONAL

- Help people and organisations to deal with personal, social, emotional, financial or health problems

SKILLED

- Help community groups to work together and solve problems

Statements in this interest area that you LIKED

PROFESSIONAL

- Tutor adults or students in academic, practical, social or physical programs
- Provide information on diet, nutrition and health
- Assist people with hearing, speech or sight problems

SKILLED

- Work with young children helping them gain skills
- Help people to find books, magazines, tapes and CDs in a library

The area with the third highest interest score is: CREATIVE OR ARTISTIC

Statements in this interest area that you found VERY APPEALING

PROFESSIONAL

- None

SKILLED

- None

Statements in this interest area that you LIKED

PROFESSIONAL

- Plan and direct the taking of photographs
- Design, copy or prepare images of art work for books, films or the media
- Generate and develop graphic images, animations, sound, text and videos into a presentation
- Direct the production of films, TV or stage shows

SKILLED

- Prepare images of artwork and photographs for printing
- Wear and model clothes to promote their sales

On the following page you will find specific job recommendations.
These are derived from your preferred Job Skills and Tasks listed above.

PERSONAL JOB RECOMMENDATIONS

Examination of your interest profile shows some areas that appeal to you and others for which you have little or no interest.

Although the following is by no means an exhaustive list of jobs that you should consider, it is certainly an excellent guide based on your selected interest areas and the job skills and activities that you selected on the previous pages.

All suggested occupations below are fully described in the 'Job Guide'.

The area with the highest interest score is: PERSUADING OR SERVICE

Occupations using the Job Skills and Tasks that you found VERY APPEALING

PROFESSIONAL

- COPYWRITER
- ENVIRONMENTAL HEALTH OFFICER
- HEALTH PROMOTION OFFICER
- JOURNALIST
- PUBLIC RELATIONS OFFICER
- PUBLISHER

SKILLED

- COPYWRITER

Occupations using the Job Skills and Tasks that you LIKED

PROFESSIONAL

- ADVERTISING ACCOUNT EXECUTIVE
- ANNOUNCER
- HUMAN RESOURCES OFFICER
- MARKETING OFFICER

SKILLED

- AIRLINE PASSENGER OFFICER
- FLIGHT ATTENDANT
- FUNCTIONS COORDINATOR
- FUNERAL ATTENDANT
- HOTEL/MOTEL FRONT OFFICE CLERK
- TOUR GUIDE
- TOURISM MANAGER
- TOURIST INFORMATION OFFICER
- TRAVEL CONSULTANT
- USHER
- WAITER/WAITRESS

The area with the second highest interest score is: HELPING OR ADVISING

Occupations using the Job Skills and Tasks that you found VERY APPEALING

PROFESSIONAL

- COUNSELLOR
- MANAGEMENT CONSULTANT
- PSYCHOLOGIST
- REHABILITATION COUNSELLOR
- SOCIAL WORKER
- WELFARE WORKER

- YOUTH WORKER

SKILLED

- COMMUNITY WORKER

Occupations using the Job Skills and Tasks that you LIKED

PROFESSIONAL

- AUDIOLOGIST
- DIETITIAN
- NUTRITIONIST
- OPTOMETRIST
- SPEECH PATHOLOGIST
- TEACHER - PRIMARY
- TEACHER - SECONDARY
- TEACHER - SPECIAL EDUCATION
- TECHNICAL & FURTHER EDUCATION LECTURER
- TRAINING OFFICER
- UNIVERSITY LECTURER

SKILLED

- CHILD CARE WORKER
- EDUCATION AIDE
- LIBRARY ASSISTANT
- NANNY

The area with the third highest interest score is: CREATIVE OR ARTISTIC

Occupations using the Job Skills and Tasks that you found VERY APPEALING

PROFESSIONAL

- None

SKILLED

- None

Occupations using the Job Skills and Tasks that you LIKED

PROFESSIONAL

- ANIMATOR
- DESKTOP PUBLISHER
- DIRECTOR OF PHOTOGRAPHY
- FILM & TELEVISION DIRECTOR
- FILM & TELEVISION EDITOR
- FILM & TELEVISION PRODUCER'S ASSISTANT
- GRAPHIC DESIGNER
- ILLUSTRATOR
- MULTIMEDIA DEVELOPER
- PHOTOGRAPHER
- STAGE MANAGER
- WEB DESIGNER / DEVELOPER

SKILLED

- GRAPHIC REPRODUCER
- MODEL

CAREER ACTION PLAN

To continue your career exploration process, you need a "CAREER ACTION PLAN". Following the **ten steps** below and using references such as the Job Guide either in book form (from your school, selected newsagencies, Hobsons Press) or online at

www.jobguide.dest.gov.au

This will enable you to focus on some more specific occupations and plan the pathways to reach these goals including working out your subject choices for the last years of secondary school and/or post-graduate study or training courses.

For further Career Counseling or Career Testing contact:

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Follow these steps...

Step 1: Identify your **highest interest areas** from the VIQ Profile and write them in the spaces under "Interest Area 1", "Interest Area 2" and "Interest Area 3" (space is allocated for only three major interest areas, but you can add a fourth if you wish).

Step 2: **Turn to the list** of occupations in the 'Job Guide' by glancing through all the jobs in your main interest areas, highlight the jobs you might like and write them under "Occupations being Considered".

Step 3: Write down the **page number** from the 'Job Guide' where each occupation is located (use the Index at the rear of the Job Guide).

Step 4: Go back now and **read each job description** in more detail from the Job Guide (**only** the description) and indicate whether you are still interested in the job by placing a tick or a cross next to each job.

Step 5: **Rewrite** your list of chosen occupations (ie., those with a tick, then read **all** about the job in the Job Guide). If you are a student, get your list down to 5 chosen jobs. Enter each job under, "Chosen Occupation 1", "Chosen Occupation 2" etc. If you are an adult, you may wish to restrict your chosen jobs to perhaps 1 or 2, or possibly 3 at most.

Step 6: Write down the **skills required** for each job (you can work this out by reading about the job in the Job Guide).

Step 7: Write down the **education** and **training** required for each job.

Step 8: Write down the **entry requirements** to gain access to courses etc. for that job. If you are an adult, you need not proceed further. You now know what's required for these careers.

Step 9: If you are a student, work out and **list what Year 12/13** secondary education **subjects** you would therefore need based on Steps 1 to 8 (and especially Steps 7 & 8).

Step 10: If you are in Year 10, go ahead and work out and **list what Year 11** secondary education **subjects** you would therefore need based on Step 9.

Example for steps 1 - 4

Step 1: Interest Area	Step 2: Occupations being Considered	Step 3: Ref. Page Job Guide	Step 4: Interested?
<i>Analytic or Scientific</i>	<i>Agricultural Scientist</i>	<i>64</i>	<i>No</i>
	<i>Chemical Engineer</i>	<i>120</i>	<i>Yes</i>
	<i>Veterinarian</i>	<i>466</i>	<i>No</i>

Interest Area 1	Occupations being Considered	Ref. Page Job Guide	Interested? <i>yes or no</i>

Interest Area 2	Occupations being Considered	Ref. Page Job Guide	Interested? <i>yes or no</i>

Interest Area 3	Occupations being Considered	Ref. Page Job Guide	Interested? <i>yes or no</i>

Example for Steps 5 - 10

Step 5: <i>Chosen Occupation</i>	Step 6: Skills Required	Step 7: Education and Training
Chemical Engineer	<i>Able to identify, analyse and solve problems</i>	<i>University of Adelaide</i>
	<i>Good communication skills Practical and creative</i>	<i>Bachelor of Engineering (Chemical)</i>
	<i>Able to work independently and able to accept responsibility</i>	<i>4 years full-time</i>
Step 8 Entry Requirements	Step 9: Year 12/13 Subjects	Step 10: Year 11 Subjects
<i>Year 12</i>	<i>Mathematical Studies, Physics</i>	<i>Maths (3 units)</i>
<i>Pre-requisites: Mathematical Studies, Physics and Chemistry (or Specialist Maths for a double degree)</i>	<i>Specialist Maths</i>	<i>Physics and Chemistry</i>

Chosen Occupation 1	Skills Required	Education and Training
Entry Requirements	Year 12/13 Subjects	Year 11 Subjects

Chosen Occupation 2	Skills Required	Education and Training
Entry Requirements	Year 12/13 Subjects	Year 11 Subjects

Chosen Occupation 3	Skills Required	Education and Training
Entry Requirements	Year 12/13 Subjects	Year 11 Subjects

Chosen Occupation 4	Skills Required	Education and Training
Entry Requirements	Year 12/13 Subjects	Year 11 Subjects

Chosen Occupation 5	Skills Required	Education and Training
Entry Requirements	Year 12/13 Subjects	Year 11 Subjects